

Graduate School of Mathematical Sciences, The University of Tokyo
Recruitment Information for Assistant Professor

1	Title and Hiring Numbers	Assistant Professor, one position
2	Starting Date	October 1, 2024
3	Term of Employment	Non fixed term
4	Probation Period	6 months from the date of employment
5	Place of Work	Graduate School of Mathematical Sciences, The University of Tokyo (3- 8-1 Komaba, Meguro-ku, Tokyo)
6	Field of speciality	Not specified but see the item Qualification Requirements below.
7	Contents of Work Duties	<ol style="list-style-type: none"> 1) Supervising mathematics exercise classes for the first year and the second-year undergraduate students in Japanese. 2) Assisting courses and supervising exercise classes for the third year and fourth-year undergraduate students. 3) Other educational or research jobs at the graduate school.
8	Working Hours	Discretionary work system for professional work applies and working hours will be deemed as 7 hours and 45 minutes per day.
9	Days off	Saturdays, Sundays, Holidays, and the year-end and New Year holidays (December 29 to January 3)
10	Leave	Annual Paid Leave, Special Leave, etc.
11	Wages, etc.	<p>Basic Salary will be decided taking your academic background, professional background, etc. into account.</p> <p>Wage Raise System: Yes</p> <p>Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000 /month), and other allowances decided by the University.</p> <p>The average salary at the University of Tokyo, in Japanese, is shown at https://www.u-tokyo.ac.jp/content/400118769.pdf</p>
12	Insurance	You will be enrolled in the insurance from the Mutual Aid Association of MEXT (Ministry of Education, Culture, Sports, Science and Technology) and Employment Insurance.
13	Qualification Requirements	<ol style="list-style-type: none"> 1) The candidate should possess or is expected to obtain a doctoral degree by the starting date. 2) The candidate should be able to supervise mathematics exercise classes for the first year and the second-year undergraduate students in Japanese.

14	Documents to be Submitted	<p>1) Resume (Please download the resume from the website below.) https://www.u-tokyo.ac.jp/en/about/jobs.html If you have a name for professional use, please indicate it in Remarks.</p> <p>2) List of publications in which the 3 most important articles are marked.</p> <p>3) PDF files of articles (may include preprints), up to 5.</p> <p>4) A summary of past research activities.</p> <p>5) Research plans.</p> <p>6) Plan on promoting diversity. The Graduate School of Mathematical Sciences is aware of the importance of creating a more inclusive environment, as stated in the document “pursuing harassment free Graduate School of Mathematical Sciences and Department of Mathematics” https://www.ms.u-tokyo.ac.jp/news/h_sengen.pdf (in Japanese) and the University of Tokyo has adopted the University of Tokyo statement on Diversity and Inclusion https://www.u-tokyo.ac.jp/ja/about/actions/di01.html</p> <p>7) Three names of possible referees with their e-mail addresses.</p>
15		<p>Zip the electronic files of above documents in one file and upload it using the link: https://forms.gle/L4K6ivqbP2qJvzP9 (A Google account is required.) If you are not able to upload the file at the link, you may send it by email to math-application@ms.u-tokyo.ac.jp as an attached file with Subject: application to the assistant professor position. * Please contact us if you do not receive an acknowledgement of receipt of your email from the University within 3 days.</p>
16	Application Deadline	Applications must arrive by June 3, 2024.
17	Contact	3-8-1 Komaba, Meguro-ku, Tokyo 153-8914 Graduate School of Mathematical Sciences e-mail: math-application@ms.u-tokyo.ac.jp
18	Name of Recruiter	The University of Tokyo
19	Status of measures to prevent second-hand smoke	No smoking on site (Designated outdoor smoking areas are available)

20	Other	<ul style="list-style-type: none"> ● Personal information obtained will only be used for recruitment purposes. ● We welcome proactive application from women in accordance with “The University of Tokyo, Declaration for Promoting Gender Equality (March 3, 2009) .” ● We will take into account any periods during which you were on leave for maternity, childcare, illness, nursing etc. if indicated in the resume. ● For applicants who have not received mathematical education in Japanese at university, nor have experience lecturing mathematics in Japanese at university, they may be asked to submit a video explaining mathematical concepts at the level of first or second-year university in Japanese. ● If you are personally in contract with foreign governmental bodies, corporations or universities, or if you are in receipt of a large benefit (financial or any other form) from foreign governmental bodies during the period of your employment, the provisions of the Foreign Exchange and Foreign Trade Act (FEFTA) may prohibit or restrict the sharing of technology that is designated as controlled technology and, as a result, this may make it difficult for you to fulfill your duties as an academic or as administrative staff of the university. Therefore, in such cases it is necessary to keep such contracts/benefits within a scope where they do not hinder the sharing of technologies for your duties at the university.
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